



July 9, 2015

**VIA CERTIFIED MAIL/RETURN RECEIPT REQUESTED**

Mr. Phillip Messina  
City Manager  
City of Central Point  
140 South Third Street  
Central Point, OR 97502

Dear Mr. Messina,

**PLEASE RETAIN THIS LETTER FOR YOUR CHARTER FRANCHISE FILE.** This letter contains important contact information for Charter Communications. Please share this information with your relevant departments.

I am the main contact person in the Government Affairs department for communities in Oregon. Please contact me with any questions or concerns you may have regarding Charter's operations in your community. However, if you have trouble reaching me, please feel free to contact my colleagues: Steven Gerber, Senior Manager, Government Affairs at (360) 258-5128 and Mary Roehr, Senior Manager, Government Affairs at (360) 258-5109, or Cara Trautmann, Coordinator (360) 258-5104. Please note this information in your franchise file, as this will revise the contact information section of your franchise agreement.

Also, please ensure we are mailed proper notification in advance of any finalized annexation of homes into, or out of your community, as well as notice of any taxes or fees that you believe apply to Charter. Without proper notification we cannot be held liable for payment of franchise fees and taxes retroactively for homes which should have been included in the total number of customers when calculating franchise fees and taxes. We find the best way to send this notification is by Certified Mail/Return Receipt to:

Government Affairs Dept. (Annexation)  
222 NE Park Plaza Drive #231  
Vancouver, WA 98684

Charter is very pleased to serve your community and looks forward to the continued opportunity to do so. Thank you in advance for your cooperation in this matter and please feel free to contact me at (360) 258-5108 with any questions or concerns you may have.

Sincerely,

A handwritten signature in cursive script that reads 'Marian Jackson'.

Marian Jackson  
Director of Government Affairs

360-828-6700  
360-258-5097 fax  
888.GET.CHARTER  
www.charter.com

Northwest KMA Office  
222 NE Park Plaza Drive  
SUITE 231  
Vancouver, WA 98684